

Town of Garfield
TOWN COUNCIL
REGULAR COUNCIL MEETING
April 9, 2025 – 7:00 P.M.
405 W California St.

ROLL CALL: Mayor Jarrod Pfaff, **Council Members:** Jason Bankus, Andrea Mills, Roni Mundell, and Connie Schaut. **Staff:** Clerk/Treasurer: Donnell Ellsworth. **Public Works:** Monty Rojas **Absent:** Craig Mitzimberg

REGULAR TOWN COUNCIL MEETING: Regular Meeting was opened at 6:58 P.M.

INTRODUCTION OF GUESTS:

KIM WEERTS:

Kim Weerts attended the meeting to inform the council that she is petitioning to have her property annexed into Whitman County Rural Fire District #3. Upon researching the fire district in which her property is currently located, it was discovered that the property is not actually within any fire district. Kim will continue to keep the mayor and council updated on the progress of her petition. Mayor Pfaff and the council members thanked Kim for her time and efforts.

CINDY DVORAK:

Cindy Dvorak attended the meeting to provide an update to Mayor Pfaff and the council regarding her mother's property. She reported that work is ongoing. Mayor Pfaff stated Marshall Handley had given her 1 more month to finish cleaning the property. After one month, citations will be issued.

APPROVAL OF MEETING MINUTES:

Jason Bankus **MOVED** to approve the minutes for the Regular Council Meeting on March 26, 2025. Andrea Mills **seconded the motion, and the motion was carried unanimously.**

POLICE REPORT:

Marshal Handley was not present at the meeting. However, Marshal Handley gave a written report to the town council. It will be on record at Garfield Town Hall.

PUBLIC WORKS REPORT:

Monty Rojas was present at the meeting.

The Town has experienced the loss of shingles on the roof of the Garfield Fire Department. Monty will begin reaching out to roofing contractors to obtain bids for the necessary repairs.

Water and Sewer

Monty and Walt have installed a new gearbox on the trickling filter at the Wastewater Treatment Plant. Unfortunately, this has not resolved the issue. They are currently working with KME to identify and implement a solution.

Monty and Walt are in the process of installing a handrail around the tanks at the Wastewater Treatment Plant to enhance safety.

Garbage

There is nothing to report at this time.

Street/Park

There is nothing to report at this time.

OLD BUSINESS:

Mayor Pfaff, DonNell, and Steven Schramm attended a virtual meeting with the Washington Department of Ecology. Mayor Pfaff updated the council that we will be requesting an extension to complete the sewer I&I investigation. Our original agreement is set to expire on April 18, 2025. The town is requesting an extension until April 1, 2026. Steven stated that JUB is confident that they will be able to meet that deadline on the I&I investigation. The town will be using flow meters with the approval of the Washington Department of Ecology and with guidance from JUB as to where they will need to be placed. This was at the request of Mayor Pfaff. Steven also stated that the Town of Garfield's facility plan for the new Wastewater Treatment Plant will be in by Oct 31, 2025.

NEW BUSINESS:

Jason Bankus **MOVED** to approve hiring Cheryl Loeffler at \$25.00 per hour pay \$.50 per mile one direction to assist DonNell prepare and submit the 2024 Annual Report and assist with the 2025 SLFRF Report to the US Treasury Department. Andrea Mills **seconded the motion, and the motion was carried unanimously.**

FINANCIAL: Approval of Checks

Connie Schaut **MOVED** to approve payment of bills. Jason Bankus **seconded the motion, and the motion was carried unanimously.**

Payroll:

Checks: 16597-16603 Plus EFT'S to AWC, L&I, EFTPS, WA CARES, PFML, ESD,
DOR, HRA-VEBA **Total = \$14,704.42**

Claims:

Checks: 16604, 16611-16623 **Total = \$12,195.20**
Checks 16605-16610 HAVE BEEN VOIDED DUE TO A PRINTER ERROR

Total Claims and Payroll = \$26,899.62

ADJOURN:

Jason Bankus **MOVED** to adjourn the meeting. Andrea Mills **seconded the motion, and the motion was carried unanimously.** The council meeting was adjourned at 7:24 P.M.



Jarrod Pfaff – Mayor

ATTEST:



Donnell Ellsworth – Clerk/Treasurer