

**Town of Garfield  
TOWN COUNCIL  
REGULAR COUNCIL MEETING  
October 9<sup>th</sup>, 2024 – 7:00 PM  
405 W California St.**

**ROLL CALL:** Mayor Pfaff, Council Members: Craig Mitzimberg, Jason Bankus, Roni Mundell, and Andrea Mills. Staff: Clerk/Treasurer's: Cody Lord and Donnell Ellsworth  
Public Works: Monty Rojas Absent: Connie Schaut

**REGULAR TOWN COUNCIL MEETING:** Regular Meeting was opened at 7:00 p.m.

**INTRODUCTION OF GUESTS:** Eric Mills was in attendance.

**APPROVAL OF MEETING MINUTES:**

Craig Mitzimberg **MOVED** to approve the minutes of the Regular Council Meeting, September 25<sup>th</sup>, 2024. Andrea Mills **seconded the motion, and the motion was carried unanimously.**

**POLICE REPORT:**

Marshal Handley was present at the meeting.  
We have had seven calls in the last two weeks. Most of the calls have been related to domestic and civil issues. Marshal Handley has talked with a few residents about their yards. There are a couple of properties that will have to be addressed. Whooping Cough is running around and with the Florida hurricane there is a potential for more of fraud calls to happen. Craig mentioned there are dogs by his house barking all hours of the day. Marshal Handley said this is a good example of why something should be in writing so that a complaint can be included with the ticket and sent to the Whitman County District Court. Roni Mundell asked how a person makes a complaint and Marshal Handley said they would need to come to town hall and let the clerk know and preferably fill out the complaint form so that it is subjective.

**PUBLIC WORKS REPORT:**

Monty Rojas was present at the meeting.

**Water**

New locate tool is in. Last week we had to take lead and cooper samples to the lab and the test results are in, and we are within compliance. I have been getting a lot of locates lately and taking care of them.

**Sewer**

The smoke test for the sewer lines has been delayed. JUB will be rescheduled soon. Monty went to Sprague and dropped off our deactivated sludge. Monty and David have been working out at the plant twice a week.

**Garbage**  
Everything is operating as normal.

**Street/Park**  
Everything is operating as normal.

Jason Bankus asked is the town tracking the hydrant repairs and testing for flows and pressure. Mayor Pfaff asked if this was for the fire department rating. Jason confirmed that it was for the rating. The fire department needs all repairs logged. Jason notified the council that the PSTrax system, which is for tracking and inventorying the equipment, is \$2,500 for the first year and then \$1,800 a year after that. It will help with determining if we are in compliance or not. Nothing was decided.

**OLD BUSINESS:**

D street culvert project received two bids one was from Northwest Dirt and Demo for \$13,200 and the other was from Palouse Hills Excavation for \$7,836. Mayor Pfaff recommended that we go with Palouse Hills Excavation. Roni Mundell asks, is there a possibility that Monty can do this or is he too time constricted. Jason Bankus **MOVED** to approve taking Palouse Hills Excavation's bid at \$7,835.70. Craig Mitzimberg **seconded the motion, and the motion was carried unanimously.**

**NEW BUSINESS:**

Mayor Pfaff stated that it is budget season, and that our next meeting will be the 2025 Preliminary Budget Hearing and asked that town hall have it listed in the legal's portion of the Whitman County Gazette paper for the October 23 meeting.

Our new clerk/treasurer Donnell Ellsworth was introduced. Mayor Pfaff stated that we need to approve Donnell to receive a credit card and to be a signatory on the bank account. Jason Bankus **MOVED** to approve Donnell Ellsworth to be given a town credit card and to be a signatory on the town bank account. Andrea Mills **seconded the motion, and the motion was carried unanimously.**

Mayor Pfaff presented Resolution 2024-08 setting the salaries for the Public Works Department. The change is in the range of \$5,000 for the Public Works Department. Roni Mundell **MOVED** to approve Resolution 2024-08 setting the salary range for the Public Works Department. **Andrea Mills seconded the motion, and the motion was carried unanimously.**

There was discussion about used garbage trucks. Mayor Pfaff said that the town will need to start looking for another garbage truck.

**FINANCIAL:** Approval of Checks  
Andrea Mills **MOVED** to approve payment of bills. Craig Mitzimberg **seconded the motion, and the motion was carried unanimously.**

Payroll: Checks 16334-16337 Plus EFTPS, EFT AWC, DRS  
Claims: Checks 16338-16353, Plus EFT DOR  
Total = \$8,894.62  
Total = \$19,091.50  
Total Claims and Payroll: \$27,986.12

**ADJOURN:** Jason Bankus **MOVED** to adjourn the meeting. Andrea Mills **seconded the motion,** and the motion was carried unanimously. The council meeting was adjourned at 7:23 p.m.

**ATTEST:**

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Cody Lord - Clerk/Treasurer

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Jarrod Raff - Mayor