

Town of Garfield
TOWN COUNCIL
REGULAR COUNCIL MEETING
October 11, 2023 – 7:00 PM
405 W California St.

ROLL CALL: Mayor Pfaff, Council Members: Neal Leon, Craig Mitzimberg, Roni Mundell, and Connie Schaut. Staff: Clerk/Treasurer: Cody Lord, Public Works: Shon Clark Absent: Councilmember:

REGULAR TOWN COUNCIL MEETING: Regular Meeting was opened at 6:58 pm.

INTRODUCTION OF GUEST: Betty Walden, Leila Styer, Kirk Holbrook, Eric and Andrea Mills, Bruce Roper, and Kelly Hockett.

APPROVAL OF MEETING MINUTES:

Connie Schaut **MOVED** to approve the minutes of the Regular Council Meeting September 27, 2023. Craig Mitzimberg **seconded the motion, and the motion was carried unanimously.**

POLICE REPORT: Marshal Handley was not present for the meeting.

PUBLIC WORKS REPORT:

Water

Everything is operating as normal. Two water leaks have been repaired, one behind town hall on Main Street and one at 3rd and Spokane.

Sewer

Everything is operating as normal. The sewer line where the washouts will be installed is being inspected and has been determined to be a clay pipe in 2-foot sections, so could possibly be the source of some I&I issues.

Garbage

Everything is operating as normal.

Streets/Park

Street paving has been completed.

OLD BUSINESS:

Open Council Position #5

5 community members have submitted their letters of interest and will be asked a series of questions to detail their interest in the open council position #5. The candidates in order of letter submissions are Betty Walden, Kirk Holbrook, Andrea Mills, Bruce Roper, and Kelly Hockett.

The council asked all candidates the same three questions and were given an opportunity to ask anything additional. Mayor Pfaff said the council will be going into Executive Session per RCW 42.30.110 (h), to evaluate the qualifications of a candidate

for appointment to elective office. Executive session will be entered into at 7:07 and the regular town council meeting will resume in 20 minutes at 7:27pm. The Executive session ended at 7:27pm and the regular town council meeting resumed as scheduled.

Mayor Pfaff took a tally of the council to appoint the next council position #5. Andrea Mills received a vote from Neal Leon and Connie Schaut and Bruce Roper received a vote from Craig Mitzimberg and Roni Mundell, creating a tie. Mayor Pfaff elected to toss a coin to determine who will be the next appointed Council Seat #5 council member. Andrea called the toss as heads and won the coin toss with heads showing. Andrea Mills will be appointed as the new Council Seat #5.

Mayor Pfaff congratulated Andrea and said she can come to town hall to start the official signing up process. Kelly, Betty, Kirk, Bruce, and Leila all exited the meeting at 7:29 pm.

Connie Schaut asked about the status of the parking ordinance and Mayor Pfaff said that Marshal Handley and the town's attorney will be working together to get something in place.

NEW BUSINESS:

Ordinance 488-N 2023 Budget Amendment

Mayor Pfaff explained that Funds 101, 312, 401 and 633 would need to be amended. The street fund 101 expenditures need to be increased by \$48,000 to cover the TIB pass through grants expenses. Fund 412 expenses need to be increased by \$400 to cover the additional cost of purchasing the Chevy Canyon truck. Fund 401 expenditures will increase by \$36,374 to cover the I&I work that was budgeted in 2022 but was not completed until 2023. These expenses were covered with grant funds. Also, an additional \$23,000 in expenses are needed to cover the contract labor for the water leak across the field that Slocum repaired. Fund 633 is a utility deposit fund and needs to be increased by \$10,000 so utility deposit funds can be returned to customers who are in good standing and eligible to have their deposits refunded. Connie Schaut **MOVED** to approve Ordinance 488-N, amending the 2023 operating budget. Roni Mundell **seconded the motion and the motion carried unanimously.**

Mayor Pfaff said there is a notice to close out the CDBG grant, and any unused portion of the grant money will be returned to the CDBG program. Discussion was had about the washouts and still possibly needing to install manholes on the sewer line on 2nd and Spokane streets. It looks like the current line there is a 6" line. A contract was signed with JUB for continued I&I investigation so other grant resources may need to be identified to pay for manholes in the future.

Neal Leon **MOVED** to approve payment of bills. Connie Schaut **seconded the motion, and the motion was carried unanimously.**

Payroll: Checks 15863-15871 Plus EFT AWC, DRS, EFTPS Total =\$17,110.56

Claims: Check 15872-15891

Total =\$57,383.25

Total Claims and Payroll: \$74,493.81

ADJOURN:

Craig Mitzimberg **MOVED** to adjourn the meeting. Roni Mundell **seconded the motion, and the motion was carried unanimously.** The council meeting was adjourned at 7:42 pm.



Jarrod Pfaff – Mayor

ATTEST:



Cody Lord – Clerk/Treasurer