

**Town of Garfield**  
**TOWN COUNCIL**  
**REGULAR COUNCIL MEETING**  
**September 27, 2023 – 7:00 PM**  
**405 W California St.**

**ROLL CALL:** Mayor Pfaff, Council Members: Neal Leon, Craig Mitzimberg, Roni Mundell, and Connie Schaut. Staff: Clerk/Treasurer: Cody Lord, Public Works: Shon Clark Absent: Councilmember: Roni Mundell

**REGULAR TOWN COUNCIL MEETING:** Regular Meeting was opened at 6:55 pm.

**INTRODUCTION OF GUEST:** Betty Walden, Jenny Bishop-Hanson, and Kirk Holbrook. Jenny talked about the parking spaces in front of the law office saying many times there are non-business-related vehicles using the spaces and often residents from the apartment building are parking in the spaces all day long. These spaces are needed for the Law office clientele, especially those that are elderly and need close and easy access to the office. Marshal Handley said he can't enforce it unless the council puts a parking policy in place, then he is happy to enforce it. He has towed some vehicles in the past from this location after they have been marked. Mayor Pfaff said that Eric Hanson can draft a parking ordinance for the town and the council can take the ordinance up.

The second issue that Jenny would like to discuss is the law office's front yard being used as a dog bathroom and place to throw garbage on the ground. Currently they are thinking about ways to possibly get rid of the grass so that it doesn't allow for this kind of activity in the future. Jenny currently takes care of the yard and is becoming discouraged with the way that others are using it. They are currently looking to get cameras installed so they can ask the offenders to stop. Marshal Handley said that he is willing to visit with the people that are known to be doing this and then he can start enforcing the nuisance ordinance if the issues persist.

**APPROVAL OF MEETING MINUTES:**

Connie Schaut **MOVED** to approve the minutes of the Regular Council Meeting September 13, 2023. Craig Mitzimberg **seconded the motion, and the motion was carried unanimously.**

**POLICE REPORT:**

Marshal Handley helped with Palouse Days. There have been two warrant arrests and drug arrests now that it is permissible to deal with illegal drug activities again within the State of Washington. There have been 5 service calls since the last council meeting.

**PUBLIC WORKS REPORT:**

**Water**

Everything is operating as normal. Leaks have been observed and are being repaired.

**Sewer**

Everything is operating as normal. The Rhodamine meter and dye are here to start testing for I&I once the heavy flows arrive.

**Garbage**

Everything is operating as normal. The recycling area is being cleaned up and the compost area is currently empty.

**Streets/Park**

The sprinklers are off in the park. The blacktop patching around town has been delayed while getting the water leak at the bank fixed. Blacktop repair will begin later next week.

**OLD BUSINESS:**

JUB has submitted a new I&I Investigative agreement that fits within the amount of money still left with the DOE grant. They removed one day of engineering work to bring the total to around \$40,000, therefore not requiring an amendment to the grant budget. Craig Mitzimberg **MOVED** to approve the mayor signing the I&I Investigation scope of work agreement with JUB Engineering. Connie Schaut **seconded the motion, and the motion was carried unanimously.**

Jody Opheim is now assisting the Port of Whitman with grant writing for Whitman County and has prepared a park grant to replace the gazebo roof and repair and replace the walking path in the park. Motley and Motely has provided a bid to replace the path with a new 4-foot-wide walking path. The bid also includes them removing the asphalt that is currently there. The town would be responsible for addressing any tree roots that are causing problems. Connie asked if this would be a 2024 project and the mayor said if they are selected and awarded the grant, it would begin in 2024. Connie Schaut **MOVED** to apply for the park grant to replace the gazebo roof and replace the walking path. Neal Leon **seconded the motion, and the motion was carried unanimously.**


Neal Leon **MOVED** to approve payment of bills. Connie Schaut **seconded the motion, and the motion was carried unanimously.**

Payroll: Checks 15853-15856 PLUS EFT: EFTPS, DRS	Total =\$9,702.36
Claims: Check 15857-15859 EFT DOR	Total =\$7,125.89
Claims: Check 15860-15862	Total=\$2,258.84
Total Claims and Payroll: \$19,087.09	

**ADJOURN:**

Connie Schaut **MOVED** to adjourn the meeting. Craig Mitzimberg **seconded the motion, and the motion was carried unanimously.** The council meeting was adjourned at 7:18 pm.

  
Jarrod Pfaff – Mayor

**ATTEST:**  
  
Cody Lord – Clerk/Treasurer