

**Town of Garfield**  
**TOWN COUNCIL**  
**REGULAR COUNCIL MEETING**  
**August 10, 2022 - 7:00 PM**  
**405 W California**

**CALL TO ORDER:** Mayor Pfaff called the regular town council meeting to order at 7:00 pm.

**ROLL CALL:** Mayor Pfaff, Council Members: Neal Leon, Craig Mitzimberg, Connie Schaut and Tom Tevlin. Staff: Clerk/Treasurer: Cody Lord, Public Works: Shon Clark  
**Absent:**

**INTRODUCTION OF GUEST:** Anne and Richard Miller, Jody Opheim, Roni Mundell and Abel Rushing.

Richard and Anne Miller are new to town and wish to put up a fence where the sidewalk terminates on the northeastern side of their property. They would like the town to consider them putting a fence 18 feet off the east side of their house, which would leave about 10 to 12 feet to the edge of 5<sup>th</sup> Street. Neal Leon questioned where the fence would end on the southern portion of the property saying that the fence should not go all the way to the alley. Richard confirmed it would terminate at the north side of their garage before the alley access. Mayor Pfaff said the fence would be in line with the parking lot of the Community Church across the road. Mayor Pfaff said the one thing the homeowners must keep in mind is if the town ever elects to widen the road or access the right of way, their fence will need to be taken down. Council was fine with the proposal with the acknowledgement of the town easement and Mayor Pfaff said it was alright for them to proceed.

**APPROVAL OF MEETING MINUTES:**

Craig Mitzimberg **MOVED** to approve the minutes of the Regular Council Meeting July 27, 2022. Connie Schaut **seconded the motion and the motion carried unanimously.**

**POLICE REPORT:**

Marshal Handley provided a written report. Marshal Handley said it was a slow month. There was a cat crisis avoided with a bunch of kittens and a couple pregnant female cats making it to TLC Animal Shelter. There are some staffing issues with the Humane Society but they were able to assist Andi Edwards and all the animals will be re-homed. There may be a small fee for taking them to TLC Animal Care in Palouse. Marshal Handley wants to remind residents that letting your non-spayed or non-neutered animal out of your house could result in a fine.

**PUBLIC WORKS REPORT:** Shon Clark  
**Water**

Everything operating as normal. They have been repairing several water leaks in town and have another one that just sprung up.

#### **Sewer**

Everything operating as normal. Monty took the dump truck to Spangle to drop Biosolids for the first time. They have been trying to haul to Bartech more frequently to reduce the amount of material in the digester.

#### **Garbage**

Everything operating as normal. Monty has just about got the garbage truck down and is now able to run the route on his own. The garbage truck went to SWS again to replace all the hydraulic fluids and screens. Shon wanted to make sure this maintenance was completed so that the town doesn't run the risk of the truck going down.

#### **Streets/Park**

Shon will be identifying potholes and patches that need to be completed on the streets. He is open to any repair suggestions that the community knows of. The conduit has been run at the RV Park and now they are waiting on Harrison to pull the wires so they can place the pedestals. Craig Mitzimberg asked if the fencing at the RV Park would be treated, and Mayor Pfaff said they will be applying a stain with a backpack sprayer.

#### **OLD BUSINESS:**

Mayor Pfaff said that only one bid has been provided for the floor remodel in the clerk office, public works office and police office. Marshal Handley has tried to get bids from numerous companies, but no one seems to be submitting them and the bid process was open for many months. Mayor Pfaff asked council if they would like to move forward with the bid provided or continue to wait? The cost of the remodel will be split between water, sewer, garbage, streets and park. The money has been budgeted and it would be approximately \$2,000 to each line item. Tom Tevlin **MOVED** to approve the Palouse Flooring bid for an estimated \$8,800. Connie Schaut **seconded the motion and the motion carried unanimously.**

Shon has two bids for the water tower cleaning and repair, and he is still waiting on one more bid to come in but anticipates the last bid will not be comparable to the first two. These bids are for inspecting and cleaning the water tower and any repairs would be billed at \$450/hour. Inland Potable came recommend from the Town of Rockford. Shon suggests that they give Inland Potable a try, last time the tank was repaired, it was completed by Liquivision and they had to return a second time to fix the first repair due to using the wrong fixing agent. Shon would pass along this information to Inland Potable so it wouldn't occur again.

The town is 6 months early for the next cleaning but might as well complete it at the same time as fixing the leaking issue. Tom Tevlin **MOVED** to accept the \$2,950 bid to clean and inspect the water tower and additional \$450/hour for the repairs needed to stop the leaking. Craig Mitzimberg **seconded the motion and the motion carried unanimously.**

#### **NEW BUSINESS:**

Tom will be leaving for Arizona in a couple of months and wanted to provide the council with some notice as he is not sure what his schedule will look like during his travels. Mayor Pfaff said possibly he could join some meetings by remote conferencing if needed.

**FINANCIAL:** Approval of checks

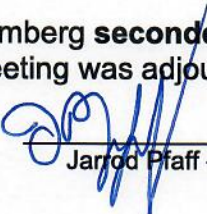
Connie Schaut **MOVED** to approve payment of bills. Tom Tevlin **seconded the motion and the motion carried unanimously.**

Payroll: Checks 15334-15340 EFT for AWC, EFTPS, Dept Retire	Total =\$16,236.81
Claims: Checks 15341-15360	Total =\$37,331.73
Claims: Checks 15361-15362	Total =\$247,723.08
Total Claims and Payroll: \$301,291.62	

Council Position #3 is vacant, and two candidates are present for the position. Jody Opheim said she was putting her name in the hat just in case there was no one else interested. She said since there is another person who grew up in the community and clearly has an interest in supporting the town and due to her just joining another board, she would respectfully remove her name from the hat. Mayor Pfaff introduced the second candidate, Roni Mundell and asked a series of questions to Roni Mundell. After Roni explained her desire to occupy the vacant council position, council decided she would be a good fit for the position and elected to appoint Roni Mundell to Council Position #3. Roni will take the Oath of Office and join council at the next regular town council meeting.

**ADJOURN:**

Tom Tevlin **MOVED** to adjourn the meeting. Craig Mitzimberg **seconded the motion and the motion carried unanimously.** The council meeting was adjourned at 7:27 pm.

  
Jarrod Pfaff – Mayor

**ATTEST:**

  
Cody Lord – Clerk/Treasurer