

Town of Garfield
TOWN COUNCIL
REGULAR COUNCIL MEETING
January 26, 2022 - 7:00 PM
405 W California
Public Phone in Option: 1-224-650-8633 PIN: 314 332 566#

CALL TO ORDER: Mayor Pfaff called the regular town council meeting to order at 7:00 pm.

ROLL CALL: Mayor Pfaff, Council Members: Neal Leon, Mike Olsen, Connie Schaut and Tom Tevlin. Staff: Clerk/Treasurer: Cody Lord, Public Works: Shon Clark Absent:

INTRODUCTION OF GUEST: Marti Masten, Abel and Theresa Rushing

APPROVAL OF MEETING MINUTES:

Connie Schaut **MOVED** to approve the minutes of the Regular Council Meeting January 12, 2022. Mike Olsen **seconded the motion and the motion carried unanimously.**

POLICE REPORT:

Marshal Handley submitted a written report and said that the report accurately reflects most of what took place in the last couple of weeks.

PUBLIC WORKS REPORT: Shon Clark

Water

Everything operating as normal. Shon has flushed some hydrants in town to deal with some water complaints. Also a valve on the well that should have been opening and it wasn't, so it was putting a large amount of air into the system causing the water to appear a little milky.

Sewer

Everything operating as normal. They met with Andy O'Neil with DOE and he is liking the direction the sewer plant is going. I&I work is starting to happen. Nothing major has been discovered yet.

Garbage

Everything operating as normal. The garbage truck is in Lewiston to replace some brake drums that were the incorrect drums for the truck. They will pick up the truck Friday or Saturday and have it back for the regular garbage run on Monday. So far, they have found bad bushings, brake drums and some slack adjusters not working. They said the replacing of the bushings alone will get it through another couple of years but likely the rear trunion will need to be replaced as well.

Streets/Parks

There is a manhole cover that is sitting high at the edge of town and Shon said was discovered to be split in half when he tried to lift it. Shon will replace the cover in the spring.

OLD BUSINESS:

Planning will need to commence for the trailer park this year and there is fencing to purchase, picnic tables, electrical pedestals, lawn and sprinklers and the estimated cost is \$36 to \$37,000. Mayor Pfaff asked the council if they were content in spending an estimated \$40,000. Connie Schaut asked if this was the number after going out to bid and Shon said the next step is finding the best possible price. Fencing will be on two sides of the property, the northerly and easterly sides. Chain link fencing is currently more expensive than wood. The fence will likely be 8 feet at front of property and step down to a 6-foot fence. Council was content with the cost of moving forward and hoped the project could be up and running by the end of summer.

The public works assistant position has been published for 2 weeks now. In total it will be advertised for a full month and likely the interviewing will begin the second week in February. Mayor Pfaff is hoping that a couple of the council members would be available to be part of an interview committee. Mayor Pfaff also said that Council Position #2 is still vacant, and a few people have expressed interest in the position. Those that have expressed interest have been encouraged to submit their official letter of interest to town hall before the next council meeting.

Mayor Pfaff said he has been working with Steve from Century West to try and figure out if funding is available for a new fire station that is more suitable for the town. Current plans that are being reviewed are about \$1.2 million. A portion of this could be covered by a USDA grant with the town being responsible for a portion of the cost as well. Neal Leon asked about the plans and who will be approving those. Mayor Pfaff said they are still working through the plans that were on the table back in 2011. Neal thinks the town should wait for the cost of supplies and construction projects to come back down. Connie asked if there was a way to be certain that a grant would come through, so the town wasn't on the hook for the whole cost of construction. There are still many details for Century West to be working through but what is known is that the current fire station is not sufficient for what is needed in town.

NEW BUSINESS:

Mayor Pfaff said that the staff have been asking for town issued cell phones. Cody talked with MRSC and they said having town issued cell phones to conduct town business is permissible but they said they would encourage having a use policy in place. There are several benefits to having a town issued cell phone, most notably in case any records requests are taken up against an employee cell phone, but also to have an official phone to take care of business matters instead of fielding them on personal cell phones. Phone would be issued to all four positions and if a person left a position, the phone would be forfeited back to the town. Phones will run between \$30 and \$35 each and will have a monthly fee of about \$150 to \$200. Mike Olsen **MOVED** to approve the town to provide staff cell phones for business use. Tom Tevlin **seconded the motion and the motion carried unanimously.**

FINANCIAL: Approval of checks

Neal Leon **MOVED** to approve payment of bills. Connie Schaut **seconded the motion and the motion carried unanimously.**

Payroll: Checks 15080-15085 PLUS EFTPS	Total =\$13,374.36
Payroll: Checks 15086 Vacation Buyout Phillips	Total =\$4,090.77
Claims: Checks 15087-15094 PLUS EFT DOR	Total =\$46,791.99
Total Claims and Payroll: \$64,257.12	

ADJOURN:

Neal Leon **MOVED** to adjourn the meeting. Tom Tevlin **seconded the motion and the motion carried unanimously**. The council meeting was adjourned at 7:27 pm.



Jarrod Pfaff – Mayor

ATTEST:



Cody Lord – Clerk/Treasurer