

Town of Garfield
TOWN COUNCIL
REGULAR COUNCIL MEETING
January 12, 2022 - 7:00 PM
405 W California
Public Phone in Option: 1-475-441-5293 PIN: 809 738 177#

CALL TO ORDER: Mayor Pfaff called the regular town council meeting to order at 7:00 pm.

ROLL CALL: Mayor Pfaff, Council Members: Neal Leon, Mike Olsen, Connie Schaut and Tom Tevlin. Staff: Clerk/Treasurer: Cody Lord, Public Works: Shon Clark Absent:

INTRODUCTION OF GUEST: Abel and Theresa Rushing and Marti Masten.

APPROVAL OF MEETING MINUTES:

Mike Olsen **MOVED** to approve the minutes of the Regular Council Meeting December 8th, 2021. Neal Leon **seconded the motion and the motion carried unanimously.**

POLICE REPORT:

Marshal Handley submitted a written report. The call volume was a little higher than usual due to no reporting at the canceled second December meeting in 2021. Covid is seeing a resurgence and it expected to spike and fall quickly. Officer Handley will be talking with Mayor Pfaff about some nuisance properties in town and they will be sending them letters. These properties have been talked with before and still nothing is being done to take care of the issues. Neal Leon is concerned about the logistics of this and wonders where the line will be drawn for other property owners. Marshal Handley said these conversations or notices occur after several complaints are fielded by the police department, town hall or through the mayor. Marshal Handley has notified these properties numerous times and will work to help them get resources to take care of their matters.

PUBLIC WORKS REPORT: Shon Clark

Water

Everything operating as normal.

Sewer

Everything operating as normal.

Garbage

Everything operating as normal. The garbage truck will go in for repairs in the coming week. Garbage will be collected on Monday as normal and then the truck will go immediately for repairs and then the following Monday will have regular scheduled garbage collection. There should be no change to the collection schedule. The repair that is being done will cost between \$6,000 and \$7,000.

Streets/Parks

Everything operating as normal. Lots of snow removal has been taking place.

Tom Tevlin asked how the I&I was at the plant? Shon stated they have been pouring dye down some of the storm lines to see if they can spot it at the plant. They didn't find any of the dye from the school roof so likely it is flushing somewhere else. There will be a crew in town in a couple of weeks to start putting cameras down sewer lines and cleaning the lines to prepare for the pipe lining. Pipe lining will likely begin in March. Mayor Pfaff asked for the piles of snow to be left where they are and not be taken to the edge of town, so that the thaw can help them determine problem areas.

Mayor Pfaff said the council will need to discuss how much they are willing to allow Shon to spend on public works relief help. Mark's last day with the public works department will be Friday January 14th. The ads for a public works assistant will begin circulation in the Moscow/Pullman Daily, Whitman County Gazette, Indeed and through the job posting on Association of Washington Cities. Neal asked if this was an ad for a temporary helper and Mayor Pfaff said this is an ad for a full-time public works assistant. Tom Tevlin **MOVED** to approve an additional \$10,000 for public work relief position. Connie Schaut **seconded the motion and the motion carried unanimously.**

OLD BUSINESS:

The second pass at receiving bids for the AMR water meter replacement has been published and expired. One bid was received before the deadline for \$106,000 and this includes meters, software, computer for reading meters, and installation. Mike Olsen confirmed this will be covered by the Covid relief funds that the town received? Mayor Pfaff said the town will receive about \$160,000 in Covid relief funds so about \$54,000 will be left for other water and sewer projects. Shon suggested lining some of the worst manholes. Neal Leon **MOVED** to approve the Correct Equipment, INC. bid for the AMR meter replacement and installation. Connie Schaut **seconded the motion and the motion carried unanimously.**

NEW BUSINESS:

Mayor Pfaff announced new committee assignments for 2022. Mike Olsen and Neal Leon will remain on the finance committee while Tom Tevlin and Connie Schaut will be on the Fire Department committee. All council members were content with this placement.

Tom asked how the snow equipment was working for Shon? Shon said they had gone and looked at a sander in Fairfield, but it wasn't a sander that will work. He would also like to start looking for a push box but other than this he said all the snow removal equipment was working great. The ½ ton truck will need new tires before too long.

FINANCIAL: Approval of checks

Tom Tevlin **MOVED** to approve payment of bills. Neal Leon **seconded the motion and the motion carried unanimously.**

Payroll: Checks 15034-15039 PLUS EFTPS	Total =\$12,327.26
Claims: Checks 15040-15047 PLUS EFT DOR	Total =\$18,288.33
Payroll: Checks 15048-15058 PLUS EFT AWC & DRS	Total =\$14,526.07
Claims: Checks 15059-15072	Total =\$14,110.64
Claims: Checks 15073-15079	Total =\$1,967.56

Total Claims and Payroll: \$61,219.86


ADJOURN:

Neal Leon **MOVED** to adjourn the meeting. Tom Tevlin **seconded the motion and the motion carried unanimously**. The council meeting was adjourned at 7:21 pm.



Jafrod Pfaff – Mayor

ATTEST:



Cody Lord – Clerk/Treasurer