

**Town of Garfield  
TOWN COUNCIL  
FINAL BUDGET HEARING  
REGULAR COUNCIL MEETING  
December 8<sup>th</sup>, 2021 - 7:00 PM  
405 W California**

**Public Phone in Option: 1-832-856-1851 PIN: 301 766 906#**

**FINAL BUDGET HEARING:**

The Public Hearing for the 2022 Final Operating Budget, was opened at 7:00 pm. Mayor Pfaff asked if everyone reviewed the final budget numbers and asked if anyone from council or the public had questions concerning the final budget. All council members were content with the final budget as presented. Mike Olsen **MOVED** to approve Ordinance 483-N, adopting the 2022 Final Operating Budget. Neal Leon **seconded the motion and the motion carried unanimously.**

Mayor Pfaff said there is also a resolution on the table which authorizes the payroll amounts for 2022. The pay schedule reflects the pay raises, COLA and steps that have been discussed in the prior meetings. Cande Hasenoehrl **MOVED** to approve Resolution 2021-11 adopting the salary schedule for town employees in 2022. Tom Tevlin **seconded the motion and the motion carried unanimously.**

The Public Hearing to discuss and adopt the 2022 Final Operating Budget was closed at 7:04 pm.

**CALL TO ORDER:** Mayor Pfaff called the regular town council meeting to order at 7:05 pm.

**ROLL CALL:** Mayor Pfaff, Council Members: Neal Leon, Mike Olsen, Cande Hasenoehrl and Tom Tevlin. Staff: Clerk/Treasurer: Cody Lord, Public Works: Shon Clark Absent: Jesse Parkins

**INTRODUCTION OF GUEST:** Connie Schaut, Abel and Theresa Rushing

**APPROVAL OF MEETING MINUTES:**

Cande Hasenoehrl **MOVED** to approve the minutes of the Regular Council Meeting November 22, 2021. Neal Leon **seconded the motion and the motion carried unanimously.**

Mayor Pfaff said two funds are about to go beyond their approved budgets for 2021 and need to be amended. Fund 001 needs to accommodate for the trailer park expenditures and Fund 401 needs to have the expenditures increased to cover the expenditures that are pass through grant funds that the town will be reimbursed for. Cande Hasenoehrl **MOVED** to approve Ordinance 484-N, amending the expenditures in the 2021



Operating Budget. Tom Tevlin **seconded the motion and the motion carried unanimously.**

**POLICE REPORT:**

Marshal Handley submitted a written report. Mr. Clark showed up 3 minutes before the deadline of 6:00 pm with his required paperwork. Marshal Handley will be delivering a letter to Mr. Clark about items that are needing fixed. If Mr. Clark continues to not abide by the rules, he can now be fined up to \$500 a day and this could be retroactive from the time of initial violations.

**PUBLIC WORKS REPORT:** Shon Clark

**Water**

Everything operating as normal.

**Sewer**

Everything operating as normal.

**Garbage**

Everything operating as normal.

**Streets/Parks**

Everything operating as normal.

Shon Clark said that everything is ready for the first snow fall. The water tower had another issue which was caused by the battery pack and solar unit malfunctioning. There is also a new leak on the side of the water reservoir tank. Mayor Pfaff thought the tank was scheduled for another cleaning in the coming year and suggested having the hole filled at that time. Shon said the cleaning company suggested every two years, but they have decided every 4 years is sufficient. Shon thinks in the future, the town should consider having another back up reservoir so one can be completely drained and repaired. The reservoir was installed in 2005 and cost roughly \$290,000 at the time of installation.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

Three new business items were discussed earlier in the meeting agenda.

- Resolution 2021-11 Salary Schedules for 2022
- Ordinance 483-N Adoption of the 2022 Operating Budget
- Ordinance 484-N Amendment of the 2021 Operating Budget

Cande talked about the fire meeting stating the district would be getting a new steel water tank for the attack truck. It will have a larger capacity with hoses on both sides, so a better equipped truck. It will also have a foam tank and will be a pretty good truck once the updates are completed. Some additional expenses will also be seen at the town level for bottles of oxygen to be filled.

The parks and recreation forgot to come down to town hall at the end of the year and shut the utilities off for the season at the pool. Cande asks if council would support



reversing one or two months of the service that was not used. Neal said he would be in support of allowing half of the charges to be reversed. Mike Olsen said the council provided no utility break to the cemetery district and only allowed them to have a longer length of time to pay the bill. He would be in support of handling this the same way. Mayor Pfaff said he would need a motion if there was to be any action taken on the matter. Cody mentioned there are no seasonal accounts and that is it like a garden meter, when a person wants to stop being billed for it, they must make the request to town hall to have it terminated. Neal Leon **MOVED** to reduce the park and recreation bill by one month for services that were not used with no account termination conveyed. Tom Tevlin **seconded the motion and the motion carried**. Mike Olsen was a nay vote.

**FINANCIAL:** Approval of checks

Tom Tevlin **MOVED** to approve payment of bills. Neal Leon **seconded the motion and the motion carried unanimously**.

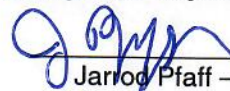
Payroll: Checks 15007-15013 PLUS EFT DOR and AWC	Total =\$13,085.40
Payroll: Checks 15014	Total =\$280.64
Claims: Checks 15015-15033 PLUS EFT Dept of Rev.	Total =\$21,748.68

Total Claims and Payroll: \$35,114.72

The council and mayor thanked Cande Hasenoehrl for her service in her council position. Connie Schaut will be in council position #4 starting Jan. 1, 2022. Mayor Pfaff said this will be the final council meeting of the year. He reminded everyone that council position #2 is now open as well and they will be looking for a candidate for that seat at the beginning of the year and thanked Jesse Parkins for his participation as a council member.

**ADJOURN:**

Cande Hasenoehrl **MOVED** to adjourn the meeting. Tom Tevlin **seconded the motion and the motion carried unanimously**. The council meeting was adjourned at 7:18 pm.

  
Jarrod Pfaff – Mayor

**ATTEST:**

  
Cody Lord – Clerk/Treasurer