

Town of Garfield
TOWN COUNCIL
PUBLIC HEARING Preliminary Budget / Revenue Sources
REGULAR COUNCIL MEETING
October 27, 2021 - 7:00 PM
405 W California
Public Phone in Option: 1-510-775-0710 PIN: 174 312 600#

PUBLIC HEARING: Preliminary Budget Hearing

Mayor Pfaff opened the Preliminary Budget Hearing at 7:00 pm and explains council will have to decide if they would like to approve the maximum property tax increase of 1% over 2021 collected tax, bringing the total of property tax collection to \$67,724. The street levy has already been discussed and council decided to ask the community to support a levy for \$65,000 to maintain the street department. Cande Hasenoehrl **MOVED** to approve Ordinance 482-N approving the 1% property tax increase for collection in 2022. Jesse Parkins **seconded the motion and the motion carried unanimously.**

Mayor Pfaff explained not much has been changed from the 2021 operating budget. The property tax and street levy increase are reflected in the preliminary budget and the city assistance tax from the state has been slightly increased. Insurance projections have been increased due to rising costs. The audit expenditures are budgeted even though there is no audit in the coming year. Budgeting this now will allow the transfer at the end of the year to cover the cost more easily at the next audit session. Mayor Pfaff said generally, he likes to wait until the end of November to shore up the budget details so that the town is closer to a full year of expenditures and can know exactly where the 2021 numbers are going to end up.

Cande Hasenoehrl asked some questions pertaining to the preliminary budget and requested an excel version of the budget. Cande Hasenoehrl **MOVED** to approve the 2022 preliminary operating budget. Mike Olsen **seconded the motion and the motion carried unanimously.** Mayor Pfaff said the employees will have an additional payroll deduction next year for the state's new long-term care program. The council will need to also take up the cost-of-living adjustment for 2022 and the new state minimum wage will need to be reflected in the pay scale resolution for 2022. The mayor asked if the audience had any budget related questions, and nothing was asked.

The public hearing portion of the meeting was closed at 7:13 pm.

CALL TO ORDER: Mayor Pfaff called the regular town council meeting to order at 7:13 pm.

ROLL CALL: Mayor Pfaff, Council Members: Neal Leon, Jessie Parkins, Mike Olsen and Cande Hasenoehrl. Staff: Clerk/Treasurer: Cody Lord, Public Works: Shon Clark
Absent: Tom Tevlin

INTRODUCTION OF GUEST: Connie Schaut, Marti Masten and Abel Rushing
Marti asked council if the church could use a portion of the town's logo in the sign they are creating and council didn't see an issue with doing this.

APPROVAL OF MEETING MINUTES:

Cande Hasenoehrl **MOVED** to approve the minutes of the Regular Council Meeting October 13, 2021. Neal Leon **seconded the motion and the motion carried unanimously.**

POLICE REPORT: Marshal Handley

Winter volume is here, and things have started to slow down. There were 5 tickets written during WSU game weekend. Marshal Handley dealt with one potentially dangerous dog a couple junk vehicles belonging to the hotel residents which will be towed by next Friday if they are not corrected. The police phone is up and running and working well. Marshal Handley is looking to see if there is any grant money available for a trailer with a radar, he would like to get one that could capture some data. DOT has started to prepare the local police forces for changes to snow removal service levels on some of the surrounding highways due to staffing shortages.

PUBLIC WORKS REPORT: Shon Clark

Water

Everything operating as normal. They have been working on the water main on Spokane Street and more cleanup and fill will need to take place as the surface settles. There is a new leak on Union Street, and a new service was connected in the 600 block of Union Street. Water meters have been read a final time for the year.

Sewer

Everything operating as normal. There will be some data collection taking place for the I&I and stormwater system.

Garbage

Everything operating as normal.

Streets/Parks

Everything operating as normal. The streets have been swept and the park restrooms will be closed for the season after Halloween.

OLD BUSINESS:

The new website is up and running with the codified code book in place making it very easy for the public to be able to search town business. Cande said at the last council meeting they had briefly talked about people living in their RVs in town and she was able to look at the recreational vehicle ordinance online. There are currently four RVs in question. Marshal Handley is aware of the potential RV violators and will now keep an eye on them so they can be addressed.

Cande asked about the labor agreement with the City of Palouse and Mayor Pfaff said he has left the work swapping arrangement between Shon and Mike and feels it is important to maintain this relationship as there are going to be times when each of the towns will need each other's assistance. Monty currently comes to Garfield every

Wednesday to train and in exchange for the oversight of a level I sewer operator. If he needs assistance, Shon will go there from time to time.

NEW BUSINESS:

The new fiberoptics lines are run throughout town and they are ready for connection by way of companies who are leasing the ability to sell the service to customers in town. The Port of Whitman is the main supplier of the line and companies like Wifiber, Ziplly and Inland Cellular lease transmission over the fiber line. Ziplly may have some solicitors in town in the next couple of days and they have been cleared to go door to door. Schaut's Marketplace has sought approval for a beer and wine license and Mayor Pfaff asked if anyone had issue with the application moving forward. Council had no objections.

Mayor Pfaff announced that council member Jesse Parkins has moved outside the town limits and asks council if they are opposed to him attending the remainder of the 2021 meetings and announcing the open position starting in 2022? Council was fine with his council position #2 resignation as of 12/31/21.

FINANCIAL: Approval of checks

Neal Leon **MOVED** to approve payment of bills. Jesse Parkins **seconded the motion and the motion carried unanimously.**

Payroll: Qtrly Taxes EFT L&I, ESD, PFML	Total =\$2,342.27
Payroll: Checks 14956-14960 PLUS EFTPS	Total =\$12,249.18
Claims: Checks 14961-14968, EFT DOR	Total =\$31,729.91

Total Claims and Payroll: \$46,321.36

ADJOURN:

Neal Leon **MOVED** to adjourn the meeting. Mike Olsen **seconded the motion and the motion carried unanimously.** The council meeting was adjourned at 7:35 pm.


Jarrod Pfaff – Mayor

ATTEST:


Cody Lord – Clerk/Treasurer