

**Town of Garfield
TOWN COUNCIL
REGULAR COUNCIL MEETING
October 13, 2021 - 7:00 PM
405 W California
Public Phone in Option: 1-440-628-1161 PIN: 750 362 689#**

CALL TO ORDER: Mayor Pfaff called the meeting to order at 7:00 pm.

ROLL CALL: Mayor Pfaff, Council Members: Neal Leon, Jessie Parkins, Tom Tevlin and Cande Hasenoehrl. Staff: Clerk/Treasurer: Cody Lord, Public Works: Shon Clark
Absent: Mike Olsen

INTRODUCTION OF GUEST: Marti Masten, Connie Schaut, Abel and Theresa Rushing
Connie Schaut is hosting trunk or treat and would like to barricade California Street for the event. Council was in support of allowing this to happen.

APPROVAL OF MEETING MINUTES:

Cande Hasenoehrl **MOVED** to approve the minutes of the Regular Council Meeting September 22, 2021. Tom Tevlin **seconded the motion and the motion carried unanimously.**

POLICE REPORT: Marshal Handley

Marshal Handley submitted a written report. It has been somewhat busy the last couple of weeks in Garfield and with some local community assists. The moose have been in town lately and Marshal Handley would like to remind everyone to just leave them alone so there is less likeliness of a future issue. Marshal Handley talked some about the police budget and he would like to request a bike to be in next year's budget cycle.

FIRE REPORT:

Cande Hasenoehrl said the fire department budget for 2022 was approved at the meeting. The proposed new fire station was brought up at the meeting which would be relocated to the north end of town. The fire siren is still not working and will likely require a phone call to Ziplly to have them come out and test their connection. Mayor Pfaff said the fire department ordered the 2 SCBAs and the total bill came to \$19,753 and the council previously only approved \$18,000. Mayor Pfaff said before the bill is paid, would the council like to keep the total amount at \$18,000 or raise the approved amount to include the additional charges and sales tax? Tom Tevlin said he would support paying the full amount. Neal Leon, Jesse Parkins and Cande Hasenoehrl all agree the additional cost should be covered by the town. Neal said in the future when an approved amount is given, it should be stuck to. Cande Hasenoehrl **MOVED** to approve the Curtis SCBA purchase in the amount of \$19,753.27. Tom Tevlin **seconded the motion and the motion carried unanimously.**

PUBLIC WORKS REPORT: Shon Clark

Water

Everything operating as normal.

Sewer

Everything operating as normal.

Garbage

Everything operating as normal.

Streets/Parks

Everything operating as normal.

No public works report this evening.

OLD BUSINESS:

No old business to discuss.

NEW BUSINESS:

Century West has presented a plan to submit to the Dept of Ecology for a wastewater facility plan. The plan in total will cost about \$100,000. At this point the town is not on the hook for any funding but the application will need to be submitted to DOE to see if there are grant funds available.

- **ORDINANCE 481-N Budget Amendment #1 2021**

Mayor Pfaff explained the proposed changes to the 2021 operating budget. There were several transactions that were approved through the year by the council, but it is now time to update the budget so that these expenditures are reflected. \$30,000 was approved for the RV Park remodel from the Current Expense fund. \$19,000 was approved for the purchase of the SCBAs for the fire department. Funds for this will be moved from the Current Expense Reserve fund to the Current Expense fund for payment. A total of \$600,000 in grants were awarded for the Garfield I&I project. The expenditures for this grant program have started to trickle in so the budget must now be amended to include the grant covered expenditures from the Utility Fund. Also, several Covid related grants were issued and the pass-through funds for Covid expenditures must now be reflected in the amended budget. Tom Tevlin **MOVED** to approve Ordinance 481-N, amending the 2021 operating budget. Jesse Parkins **seconded the motion and the motion carried unanimously**. Mayor Pfaff said there will be a preliminary budget hearing at the next meeting.

Cande had several items she wanted to bring up. The first one was the condition of the products offered at the food pantry outside of the marketplace. It appears the condition of the food and presentation of it are not the best. Also, the location is not ideal. Possibly this should become something the food bank handles but having it on California Street in the heat is not a good idea. Mayor Pfaff suggested that Cody send a letter to the members of the Food Pantry and ask them to address the issues.

There are some parking issues happening on California Street. Sometimes vehicles are parking for 2 to 3 days at a time without moving. There is currently one sign on the north side of the street limiting parking to 30 mins from 7am to 7pm. Neal asked Cande if she has sent a letter to her tenants telling them what the parking rules are? They should know that the parking for the building is directly in front of the apartment building

or on the side of the building. Marshal Handley said if parking signs are installed, they will need to be tied to the town code so there is a policy to enforce. Mayor Pfaff asked Cande to send a letter to all the residents and then if they continue to violate the parking spots, Marshal Handley can give them a verbal warning. Also, the lease for the apartment building should specify that there are only two cars allowed per room.

Cande also mentioned now that snow season is upon the town, they may need to revisit the ramp that is on the sidewalk on California Street. Larry is not able to take his 4-wheeler and blade down the sidewalk to do snow removal. It may be a good time to tell the owners of the property that if they would like snow removal, they should remove the ramp to allow access.

FINANCIAL: Approval of checks

Neal Leon **MOVED** to approve payment of bills. Jessie Parkins **seconded the motion and the motion carried unanimously.**

Payroll: Checks 14924-14934 PLUS EFT AWC & DRS

Total =\$13,629.60

Claims: Checks 14935-14955

Total =\$35,765.96

Total Claims and Payroll: \$49,395.56


ADJOURN:

Tom Tevlin **MOVED** to adjourn the meeting. Jessie Parkins **seconded the motion and the motion carried unanimously.** The council meeting was adjourned at 7:26 pm.



Jarrod Pfaff – Mayor

ATTEST:


Cody Lord – Clerk/Treasurer