

Town of Garfield
TOWN COUNCIL REGULAR MEETING MINUTES – Preliminary Draft
Town Hall – August 28, 2013

CALL TO ORDER: Mayor Jarrod Pfaff called the meeting to order at 6:58 PM

ROLL CALL: Jarrod Pfaff, Daymon Marple, Sharon Schnebly, Tim Southern. Staff – Public Works Assistant Robby Johnson (6:59), Police Chief Jerry Neumann and Clerk/Treasurer Annie Pillers and Clerk/Treasurer Trainee Cody Lord. Absent: Larry Hunt and Mark Young

APPROVAL OF MINUTES: Daymon Marple **MOVED** the minutes of the regular council meeting of August 14, 2013, and special council meeting of August 21, 2013 be approved as written. Tim Southern seconded the motion and the carried unanimously.

POLICE DEPARTMENT REPORT: Police Chief Jerry Neumann addressed council, noting they continue to work on the cat nuisance problem. He confirmed the notice was given which sets the clock ticking to correct the problem. If not corrected within the allotted time stated in the ordinance, the department will issue a citation and if not corrected then, then there are progressive citations. The local humane society will not house cats unless injured or kittens. Sharon Schnebly offered to follow up with the humane society and partnering with Feral Cat Solutions. The contract with the humane society is strictly for dogs. In the past the property owner was required to get some of them vaccinated and he did so then. Chief Neumann also confirmed they are following up on the semi-parked across from the park. Office Merry will give him a few options to consider. It was agreed 2nd Street would be a better parking place than 3rd Street.

PUBLIC WORKS REPORT: Public Works assistant Robby Johnson provided the following report:

1. Recycle center - The bays are cleaned out and the cardboard is caught up. There was an enormous amount to haul.
2. Meter reads – Meters were read this past week.
3. L&I Inspection – an extension was given until October. Upgrades to the shop have been started. The big projects are done. The town has to replace the bench grinder and cutting torch and sockets. The A-Frame has to go. It will be declared surplus. The shop mezzanine railing is up.
4. Utility Trailer – After loading the trailer the lights went out. The wiring will have to be redone. Robby wanted to check on single stream but never got there. The recyclables are in Gaylord boxes and he's not sure how to unload them. If the county has a fork attachment for their front end machine that can work. Otherwise they are not too heavy to tip over by hand. Single stream recycling intermingles glass and makes the loads heavy. Robby thought he would still have to box glass. The county does not have an oscillating fork system. Lewiston does but they may not do single stream.
5. Park - the mowing was done and the park sprinklers are back up except the western most section. When the gazebo was installed a sprinkler problem occurred. Robby needs to run a jumper wire to find out where it splits. It's near the control box but not sure where.
6. Water leaks – Perry will be back on the 4th under light duty. Next Tuesday is garbage and then Robby will be at the Fair for a few days. Perry will be here. When Robby gets back there are 3 water leaks and one fire hydrant to repair. Robby will have Dave Johnson help and Perry for technical assistance.
7. Streets – Once the water leaks are repaired the crew will jump on the potholes, hopefully by October.

OLD BUSINESS:

Keeping Horses: - Council followed up on the request for keeping horses. It was confirmed the party making the request would have their whole back property for the horse. The open space is less than ½ acre and the ordinance requires an acre. Sharon Schnebly said it's as much about the well-being for the horse too and said it was silly to change for one person. Daymon Marple said this property was on the edge of town and would not bother anyone else. Mayor Pfaff said as it was left, the property owners were to ask their neighbors. Tim Southern said he didn't care if the neighbors agree; he wouldn't change it. Mayor Pfaff suggested waiting until they come back with the neighbors' comments, and then the council can argue the point, when they get letters back from neighbors. If neighbors say no, then there is nothing to argue.

NEW BUSINESS:

1. Utility Account Ordinance No 432-N account holder, one-month delinquency, and 2-months

utility fee for deposit: Following-up from a prior council meeting, Stephen Bishop had submitted an updated utility account ordinance. Tim Southern **MOVED** to approve Ordinance No. 432-N providing that all water service charges shall be the responsibility of and in the name of the owners of the property; water shut-off notices shall be given for accounts delinquent one month; and establishing a security deposit equal to twice the then-in effect monthly base service for utilities provided. Sharon Schnebly seconded the motion and the motion carried unanimously.

2. Waive \$10.00 Late Fee: Annie Pillers reported to council about a clerical error she made when billing an account and a \$10 late fee charged. Additionally she discussed an account where a customer was billed the \$10 late fee for non-payment. The customer indicated twice now that his drop-off payment was not received. Tim Southern **MOVED** to waive the \$10 late for the clerical error in billing. Schnebly seconded the motion and the motion carried unanimously. The other late fee would not be waived.

3. PDA Operations: Mayor Pfaff and Daymon Marple updated council on the plans for the restaurant opening. There is a laundry list of items that need to be updated for the current health department codes. The cost ranges from \$10,000 - \$15,000 depending how much labor is donated. The proprietors didn't know they would be responsible for code list and didn't know it would be so long. Neither the PDA nor the proprietors have the funds. Mayor Pfaff proposed the idea of the town issuing \$5,000 to the PDA. Tim Southern asked about their long-term business plan if they don't have the money to do this, what happens in the first or third year when they don't make money. Daymon Marple reported they had received a loan from CEDA and that CEDA did not give them as much as they wanted. Their business plan includes opening the bar in the back and getting the restaurant going. He noted the husband works and the daughter is in college. The husband would run the bar when he was not at work and the daughter would work when she was not in college. This would keep their employee costs low. Mayor Pfaff indicated that nobody knew the health department list would be so long. Daymon noted other existing restaurants are grandfathered in. He cited the example of the Hobart dishwasher which heats to 150 degrees, but the new law requires 160 degrees. The booster for this is \$1,000. Sharon Schnebly said the issue was what the council wanted to see long-term for the town and asked if this economically benefits the town, does the council invest \$5,000 to get it going. Daymon Marple agreed and said it's a long-term benefit for the town and promotes services. The community needs to donate or the town has to put into the building. Sharon Schnebly said if the council has the ability, she said it should be done for the town, noting that's why the PDA has a restaurant building. The PDA would ensure it was used for the specific health department things and the ordinance is written as such. Daymon said if they decide not to do a restaurant then the kitchen is up to speed and it could be a community center. It would be a turn-key operation. Sharon Schnebly said the town should support small business. Sharon Schnebly **MOVED** to approve Ordinance No. 433-N authorizing a transfer of funds of \$5,000 from the Town of the Garfield Public Development Authority pursuant to RCW 31.21.730. Daymon Marple seconded the motion and the motion carried unanimously. Cody Lord said the proprietors were flexible and would find out what food works. He agreed keeping their jobs was okay. He said they did a good presentation and the Christian Church changed their mind about the operation.

FINANCIAL:

1. Approval of Checks: Daymon Marple **MOVED** to approve the following bills presented to council for approval. Tim Southern seconded the motion and the motion carried unanimously.

Check Register #11042-#11045 plus EFTPS	Payroll: \$6,665.30	
Check Register #11046-#11047	Claims: \$192.49	Total: \$6,857.79

ADJOURNMENT: Tim Southern **MOVED** to adjourn the meeting at 7:28 PM. Sharon Schnebly seconded the motion and the motion carried unanimously.

Jarrod Pfaff, Mayor

ATTEST: _____
Annie Pillers, Clerk/Treasurer