

Town of Garfield
TOWN COUNCIL REGULAR MEETING MINUTES – Preliminary Draft
Town Hall – July 10, 2013

CALL TO ORDER: Mayor Jarrod Pfaff called the meeting to order at 7:05 p.m.

ROLL CALL: Jarrod Pfaff, Larry Hunt, Daymon Marple, Tim Southern, and Mark Young. Staff – Public Works Superintendent Perry Brown, Police Chief Jerry Neumann, and Clerk/Treasurer Annie Pillers. Absent: Sharon Schnebly.

APPROVAL OF MINUTES: Larry Hunt **MOVED** the minutes of the regular council meeting of June 26, 2013 be approved as written. Tim Southern seconded the motion and the motion carried unanimously.

POLICE DEPARTMENT REPORT: Police Chief Jerry Neumann updated council, providing them a copy of the Garfield Activity Log from 4/22/13 – 7/5/13. He noted Officer Merry has been wrapping up a few junk vehicle abatements. The department is working on an eviction notice. They are also following up on the theft of a PW50 blue mini-bike. A case involving a kid on the school roof is being sent to the prosecutor's office. Mark Young asked about a truck/trailer unit parking at the city park. It was confirmed the council previously said truck parking was not an option at the park and that there were several other viable alternatives including at the recycle building, McGregor's and Love's. The police department would follow up on this matter. Mark also asked about RVs at the mobile home park. It was explained this is allowable and historically has been used in this manner.

PUBLIC WORKS REPORT: Public Works Superintendent Perry Brown reported:

1. **Water Maintenance** - Two water leaks were fixed. Perry plans to rent a trencher for the skid steer and trench in a whole new line 1" poly line at Janet Hedlund's alley. He said the sales rep knocked off \$110 a piece for the purchase of 4 hydrants. The sales rep also provided a quote for water meters. 24 meters would be about \$2,840 with 48 costing \$5,800 or about \$118.63 apiece. They are more expensive now because as of January 1st they had to be lead free brass. Mayor Pfaff said when the town planned to purchase 60 a year for maintenance they were \$60 apiece. Council discussed how many to replace in a year, taking into consideration costs. It was decided to purchase 30 new water meters, with 20 part of the annual replacement program and the additional 10 available for any meter failures. Sewer pipe will also be purchased, but that will come out of sewer money.
2. **Street Maintenance** – borrowing the road grader from the City of Palouse, the crew got lots of streets done today. They will do more tomorrow. Tak will be oiling Thursday afternoon and Friday. Larry Hunt asked about the streets being so dry and possibly borrowing a water truck from McGregor's and then rolling the graded streets. Perry said when they graded the streets they broke the surface where oil was, stirred the oil up, and he thinks the water would run off now. Tak told him they like that powdery dirt because it binds it together and makes it almost like a BST; the oil soaks in and penetrates. Perry does not have a price on the use of the Palouse grader yet but they will come to an agreement. He expects it to be under a \$1,000 and they are keeping track of the hour meter. He will fill it up at Busch in Palouse when he returns it. Next week the crew will mark with white paint, potholes to be repaired. He asked the council to check out their markings and let them know if they missed anything. If there's not a white box around it, they missed it. They will measure the square footage totals and then get the asphalt. It was estimated last time they used approximately 3,500 ton at \$70 a ton. It was suggested staying with a similar quantity this year. Potholes targeted included at the hotel, meat market, Tom Tevlin's alley, Roger Roper's, Wesley St and 4th & Calif.
3. **WWTP Maintenance** – the sludge pump parts arrived yesterday. Next week when it is super hot they will go into basement and get them installed.
4. **L&I Inspection** - there will be an inspection in a few weeks.
5. **Compost Facility** - There is a Whitman County container at the compost facility. Once EdKa fixes the trailer, which should be this week, they will load up the Mini-Ex with thumb and see how much they can fill the container.
6. **Park Maintenance** – The lawnmower is broken down. Parts are expected in this Friday.

NEW BUSINESS:

1. **2014 Street Levy Measure – Resolution 2013-14:** Mayor Pfaff confirmed this resolution is for the

\$57,000 street levy and would be put on the November ballot only if the August ballot measure fails. Tim Southern **MOVED** to adopt Resolution 2013-14 setting the 2014 Street Levy. Daymon Marple seconded the motion and the motion carried unanimously.

2. Perkins Boundary Line Adjustment: Mayor Pfaff reviewed the Perkins boundary line adjustment application that joins together two 50 x 100 existing parcels into one 100 x 100 parcel. Tim Southern **MOVED** to approve the Perkins Boundary Line Adjustment and authorized the Mayor to sign the document. Mark Young seconded the motion and the motion carried unanimously.

Fire Department – Mark Young updated council on the recent Joint Fire Board Meetings. The board voted on a quick attack vehicle. The Fire Chief is looking at options and if a go, the Board went ahead and authorized the purchase. Early costs were about \$34,700 plus \$2,600 in tax. The town's portion would be 40%. Mark estimated the town's share less than \$14,000. There is a rig in Bakersfield used by the Bureau of Land Management. It's Diesel, 6 speed, with 4WD, an extended cab, and a foam tank.

The Board also discussed the 2014 preliminary budget which they will finalize before October. One of the unknowns is how much liability insurance will cost. A 10-year strategic plan was discussed too. Over the next 10 years the purchase of a pumper tender was needed, which would be first up after the quick attack. The purchase would be 60/40 split district/town. After the pumper truck, other related equipment like the jaws-of-life were needed. A fire station was mentioned but not agreed upon. Larry Hunt clarified the board totally agreed upon putting the fire station into the 10 year plan. The board plans to get more aggressive on grant funding. Larry commented the new joint board is working well.

Mayor Pfaff asked if there was any discussion on how much was needed for reserves. Mark Young said a figure of \$75,000 was discussed. Anything above that could be spent. Larry Hunt noted, as part of the reserves, he discussed the town's continued \$3,000 towards reserves and the board was counting on that. Larry also noted there was lots of talk about special funding and levies and that the board understood each entity could do their own thing for funding. Just because one ran a levy, the other would not be obligated to do so. Larry said the direction of the board is to go from the current 5 vehicles that won't do the job down to 3 vehicles that will do the job. Mayor Pfaff talked about funding for the fire station, noting the county is too rich for grants. He said Stephen Bishop thought the town would pass a levy for a fire station. The last cost estimate was \$418,000, with roughly \$200,000 from each. Larry asked about a 3 or 4 year levy and the Mayor clarified the town can only do a one year levy but they could consider council manic bonds over 10 years. A one year levy would be \$9.80 per 1,000 valuation.

Resolution 2013-15 – special market conditions for a quick attack truck – Tim Southern **MOVED** to adopt Resolution 2013-15 authorizing the purchase of a used Quick Attack Truck under special market conditions up to \$40,000 maximum total between the district and town. Larry Hunt seconded the motion and the motion passed unanimously.

FINANCIAL:

1. Approval of Checks: Tim Southern **MOVED** to approve the following bills presented to council for approval. Larry Hunt seconded the motion and the motion carried unanimously.

Check Register #10974-10980

Payroll: \$ 8,645.69

Check Register #10981-10999 plus DOR EFT

Claims: \$16,694.38 Total: \$25,340.07

ADJOURNMENT: Larry Hunt **MOVED** to adjourn the meeting at 7:49 PM. Tim Southern seconded the motion and the motion carried unanimously.

Jarrod Pfaff, Mayor

ATTEST: _____
Annie Pillers, Clerk/Treasurer