

Town of Garfield
TOWN COUNCIL REGULAR MEETING MINUTES
Town Hall – April 24, 2013 – Preliminary Draft

CALL TO ORDER: Mayor Jarrod Pfaff called the meeting to order at 7:00 p.m.

ROLL CALL: Jarrod Pfaff, Daymon Marple, and Mark Young. Staff – Public Works Superintendent Perry Brown, Police Chief Jerry Neumann, and Clerk/Treasurer Annie Pillers. Absent: Larry Hunt. Guests: Tara Appel, Glenn Myers, and David Ulrick.

GUESTS:

Park Shelter – Mayor Pfaff reported meeting with David Ulrick at the park earlier in the day to review the park shelter renovation. David explained the plan is to move the existing structure off the concrete pad, remove the old concrete and pour new concrete, and put the shelter back with 12 new treated posts for support beams. The posts will be straight up rather than angled. Perry requested that the sides of the structure not touch the concrete. David agreed the sides didn't need to go clear to the ground. This would allow air to flow underneath and dry it out when it got wet. It was noted there would be no changes to the roof. Council was agreeable to the proposed plan.

APPROVAL OF MINUTES: Mark Young **MOVED** the minutes of the regular council meeting of April 10, 2013, be approved as written. Tim Southern seconded the motion and the motion carried unanimously.

POLICE DEPARTMENT REPORT: Chief Jerry Neumann reported Palouse was working on writing the language into police contract and then the town could move forward with it. The proposal was 2%-4%-2%-0%. Sharon asked that the matter be tabled for discussion later in executive session. Chief Neumann said the boats and junk vehicles on the Paine property have been moved out of town onto their property that extends into the county. The department has determined those are in the county.

UTILITY BILLING OVERAGE: Tara Appel and Glenn Myers addressed council regarding the 6-month water meter reading for her account. The reading showed over 1 million gallons used in 6 months. She questioned this reading, noting that would be more than 5,000 gallons a day. After some review, it was determined there was a misread from last October, and although some overage, it was more like 86,000 gallons over in 6 months. The meter reading would be corrected. Tara Appel and Glenn Myers left the meeting.

PUBLIC WORKS REPORT: Public Works Superintendent Perry Brown reported:

1. **Water** – the first water meter readings of the year were done. The new register for cemetery meter has been ordered. Water parts would need to be ordered soon.
2. **WWTP** - Strom's was able to combine parts and completely rebuild the pump, so there is now one sitting on the shelf. The bearings will be replaced next week. Perry said he is over the learning curve on the pumps and can replace bearings himself. Mayor Pfaff recommended he simply take it to Strom's as they could still do it faster. Perry is getting the parts and prices on the sludge pump gasket. He noted the town needed more sewer pipe but he wasn't sure how much yet. He estimated about 300 feet of 4" pipe. He would check on a price for a banded unit. The Mayor thought it would be about \$5 a foot. 2 sewer projects were completed in the last week that would help with the inflow and infiltration problem in town. The sewer snake was ordered, but was not in yet.
3. **Park** – An Echo weed-eater was purchased for about \$300 and should last quite awhile. Both weed-eating and mowing were done today. The picnic tables were delivered. Mayor Pfaff asked about installation of the exercise equipment purchased by the Garfield Community Association for the park. Perry expressed concerns about kids falling off. It was agreed pea gravel would be put down to avoid any injuries. Signs would also be posted about use of the equipment by those 12 and older only.
4. **Streets** – public works demo'd a box scraper from Pape. When using the mini-ex with blade it broke the surface and loosened it up. It worked great. It did not have shanks in it. It was noted Bobcat has wheels with tilt able angles and the depth can be set. Perry will check into it some more and get costs to get a good one. A new battery was installed on the mini-ex yesterday.

5. Garbage/Recycling – the surveillance camera for the recycle is in and they will get it up and running.

FINANCIAL:

1. Approval of Checks: Annie Pillers reported in her 1st quarter 2013 self-audit she found an error in the March 13, 2013 minutes listing check register #10836-10841. It listed \$7,731.02 but should have read \$7,734.02 for a total of \$59,901.74 not \$59,898.74. Mark Young **MOVED** to approve the following bills presented to council for approval. Tim Southern seconded the motion and the motion carried unanimously.

3/13/2013 Registers:

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| Check register #10836-10841 | Payroll: \$7,734.02 | Total: \$59,901.74 |
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| Check Register #10893-10898 plus EFTPS | Payroll: \$7,601.18 | |
| Check Register #10899-10900 | Claims: \$105.00 | Total: \$7,706.18 |

2. 1Q2013 Financial Statements, Adjustment Register and Treasurer's Report: Council discussed the first quarter 2013 financial position of the town. It was noted liquor tax receipts were slightly higher than expected at 33% of the budget. Tim Southern **MOVED** to the 1st Quarter 2013 Adjustment Register, Treasurer's Report and Financial Statements. Daymon Marple seconded the motion and the motion carried unanimously.

Sharon Schnebly **MOVED** the council go into Executive Session for Contract Negotiations {RCW 42.30.110 (d)} reconvening at 8:00 pm with no further business to be acted upon. Tim Southern seconded the motion and the motion carried unanimously. The town employees and guests left the meeting. Council went into Executive Session at 7:30 pm.

The council reconvened into regular session at 8:00 pm with no further business conducted.

ADJOURNMENT: Daymon Marple **MOVED** to adjourn the meeting at 8:00 pm. Tim Southern seconded the motion and the motion carried unanimously.

Jarrod Pfaff, Mayor

ATTEST: _____
Annie Pillers, Clerk/Treasurer