

Town of Garfield
TOWN COUNCIL REGULAR MEETING MINUTES
Town Hall – March 27, 2013

CALL TO ORDER: Mayor Jarrod Pfaff called the meeting to order at 7:00 p.m.

ROLL CALL: Jarrod Pfaff, Larry Hunt, Daymon Marple, Sharon Schnebly, and Mark Young. Staff – Public Works Superintendent Perry Brown (7:01), Police Officer Brian Dentler, and Clerk/Treasurer Annie Pillers. Absent: Tim Southern. Guests: None.

APPROVAL OF MINUTES: Mark Young **MOVED** the minutes of the public hearing and regular council meeting of March 13, 2013, be approved as written. Sharon Schnebly seconded the motion and the motion carried unanimously.

POLICE DEPARTMENT REPORT: Officer Dentler updated council that the junk vehicle truck on Main Street had been taken care of last week. Sharon Schnebly asked about junk around the trailer. Officer Dentler said that will get cleaned up. The department is working on another junk vehicle property. Chief Neumann and Dan Gladwill met with the owners of the property with the loose animals, junk piles, junk vehicles and possible building code issues. The Mayor indicated the town needs to meet and decide what to do next. He will ask the building inspector to attend the next council meeting.

PUBLIC WORKS REPORT: Public Works Superintendent Perry Brown reported:

1. Picnic Tables – although the purchase of the picnic tables was approved at the last council meeting, because the total is over the maximum \$800 allowed on the credit card, a special motion of council would be required to authorize the purchase on the credit card. Sharon Schnebly **MOVED** that Perry Brown be authorized to spend over \$800 on the credit card for the purchase of the picnic tables. Larry Hunt seconded the motion and the motion carried unanimously.
2. Sewer Snake Cable – the town's existing sewer snake barely functions and the motor only works in one direction with only 100 feet of cable. Perry found a gas powered sewer snake that's the "schiznik". In addition to the snake he would also like to purchase a couple more hundred feet of cable at approximately \$500 more. He said the town really needs a total of about 300 feet of cable. This one has a manhole attachment so there are no confined space issues. It's power fed and can be used in 3" to 10" diameter pipe. Ridgid has nothing that can come close to the \$5,000 estimated price. The old one could be surplused and sold. He recommended this unit never be loaned out. Right now there are 3 sewer lines they have to snake at least once a year. Perry estimated the cost at less than \$5,000. Larry Hunt **MOVED** the purchase of a sewer snake with 300 feet of cable at a price of \$5,000 or less. Mark Young seconded the motion and the motion carried unanimously.
3. WWTP – worked well this past week. Saturday the pump had to be unplugged. The flow today was 96,000. One pump has a bearing on the backside to be replaced. It will be in Pullman on Friday. Then they will get the other pump back in to see if they can water to the biocells. The electrical problem on the pump that was not working automatically was solved. Perry made some notes in the book.
4. Inflow/Infiltration Repairs - a new contractor that does pipe bursting/line came by recently and left his card. The Mayor asked Perry to get new quotes to repair the inflow and infiltration problem at the Quonset hut building at 4th and Adams.
5. Fiber Optic Installation - The contractors have been great to work with and have hand dug when needed. They found an old school French drain by the garage on the highway near Adams. It was running hundreds of gallons and after a few hours quit. The contractor is now up to about Douglas Street. There is one water line left to cross.
6. Water Training – Robbie recently attended a 3-day water operator class. He will soon get scheduled for his water operator license test.
7. Compost Permit – some additional documentation and paperwork is required for the compost permit. Perry will be working on this. Mayor Pfaff noted the local homeowners had indicated they would be okay with a day or two notice before any burning occurred.
8. Street Maintenance – the sweeper is ready to go. They will be patching potholes temporarily. No

one is making hot mix yet.

9. Park Maintenance - Mowing will be starting soon. Perry asked about removal of two bushes on the edge of 5th Street. They are getting bigger and bigger. They only produce white flowers for about 5 days and then they are just bushy. Larry Hunt thought trees was a better way to go in the park. Council was agreeable to public works removing these two bushes. The park restrooms would be opened under the normal schedule the latter part of April.

NEW BUSINESS:

1. PDA Appointments: Daymon Marple noted he was waiting to hear if John Love wanted to stay on the PDA. The council decision was postponed until there was word back from John Love. Mayor Pfaff indicated Joe Keller had expressed interest in being on the PDA. Daymon Marple updated council on the restaurant operation. The potential operators were waiting to get word back on their financing at the bank in Palouse. One of the churches in town offered to lay carpet in the building. Roger Pfaff had offered to donate in an effort to get something operating in the back room again. Lighting in the front room was still needed.

2. Resolution 2013-07 – Capital Assets Policy: Larry Hunt **MOVED** Resolution 2013-07 adopting a capital assets policy and procedure to record and track capital assets of greater than \$5,000. Sharon Schnebly seconded the motion and the motion carried unanimously.

3. Resolution 2013-08 – 2014 Street Levy: Mayor Pfaff noted Resolution 2013-08 proposed the same \$57,000 street levy as presented to and approved by the voters in 2012. This would be on the August 2013 ballot and if failed, could be run again on the November ballot. The \$57,000 levy would equal \$2.65 per \$1,000 valuation. Daymon Marple **MOVED** to adopt Resolution 2013-08 setting the 2014 Street Levy. Larry Hunt seconded the motion and the motion carried unanimously.

4. Resolution 2013-09 – Declaring certain fire department equipment surplus: Council discussed the list of surplus equipment from the Fire Department, noting the items had no monetary value and could no longer be used for firefighting purposes because they no longer met National Fire Protection Association (NFPA) standards. It was noted the old self-contained breathing apparatus bottles would be decommissioned with either a hole or the tops cut off and then recycled. All other items would be disposed of during town clean-up. Larry Hunt **MOVED** to adopt Resolution 2013-09 declaring certain fire department equipment surplus. Mark Young seconded the motion and the motion carried unanimously.

FINANCIAL:

1. Approval of Checks: Larry Hunt **MOVED** to approve the following bills presented to council for approval. Daymon Marple seconded the motion and the motion carried unanimously.

Check Register #10859-10864 Plus EFTPS Payroll: \$9,058.95 Total: \$9,058.95

ADJOURNMENT: Larry Hunt **MOVED** to adjourn the meeting at 7:34 pm. Sharon Schnebly seconded the motion and the motion carried unanimously.

Jarrod Pfaff, Mayor

ATTEST: _____
Annie Pillers, Clerk/Treasurer