

**Town of Garfield**  
**TOWN COUNCIL REGULAR MEETING MINUTES**  
**Town Hall – January 23, 2013**

**CALL TO ORDER:** Mayor Jarrod Pfaff called the meeting to order at 7:02 p.m.

**ROLL CALL:** Jarrod Pfaff, Larry Hunt, Daymon Marple, Sharon Schnebly, and Mark Young. Staff – Public Works Superintendent Perry Brown (7:03), Police Chief Jerry Neumann, and Clerk/Treasurer Annie Pillers. Absent: Tim Southern.

**APPROVAL OF MINUTES:** Mark Young **MOVED** the minutes of the public hearing and regular council meeting of January 9, 2013, be approved as written. Sharon Schnebly seconded the motion and the motion carried unanimously.

**POLICE DEPARTMENT REPORT:** Chief Jerry Neumann updated council. Things were quiet in town with some follow up on barking dogs and junk vehicles. There will be a vehicle abatement public hearing in February. The police department did a walk through and lock down with Gar-Pal Middle School for training to address issues as doors opened. They will be meeting ongoing to do safety plans with the school. The police department had a site inspection with Labor and Industries and will be doing some follow up on training documentation, infectious waste handling and other items. They were in good shape. Chief Neumann noted he had opened up discussions on the 3-year contract and starting to negotiate. He talked about in the 1<sup>st</sup> year a 3-5% increase, in the 2nd year plus/or minus 3%, and in the 3<sup>rd</sup> year plus/or minus 3%. He said he feels things will be better in 2013 year and going into 2014 and doesn't foresee a huge financial crisis. Mayor Pfaff asked about set pay raises or steps. Chief Neumann confirmed they do not have specific steps and had a reduction put in place 2 or 3 years ago, and 2 or 3 years before that no raises. These are all part of the cost savings. Chief Neumann said he would like to figure something in to bring Brian back full-time by the end of 2014. He proposed meeting this summer with the police safety committee and finance committee. Mayor Pfaff was agreeable and proposed June and mentioned a 2% increase each year.

**PUBLIC WORKS REPORT:** Public Works Superintendent Perry Brown noted he had very little to report as last week was taken up mostly with snow removal and this week has been a short week with Monday the holiday, Tuesday garbage and today he attended training in Spokane. He has not gotten the burn permit yet and is working on the biosolids. The wastewater treatment plant has a problem in the aeration chamber that he thinks is just a bearing. It is catching every once in awhile. Perry won't know the problem until he looks at it tomorrow. The other motor taken in for repairs could not be fixed. The case got hot enough it busted. Rather than the \$650 repair bill a new motor was about \$1,000. It will be put in next week.

**OLD BUSINESS:**

**1. Updated Zoning Code:** Nothing back from the attorney.

**2. PDA Appointments:** It was noted the PDA appointments are for four years, not the one year appointment done at the last meeting. Larry Hunt **MOVED** to reappoint Daymon Marple and Sally Bishop to the Garfield PDA through 3/7/2016. Sharon Schnebly seconded the motion and the motion carried unanimously. It was noted Katie Young was interested in being reappointed. The other appointments could be addressed at the next council meeting.

**3. Volk-Hendrickson Short Plat:** The attorney had no concern with the proposed short plat. The signatures were being changed to reflect the Garfield mayor and building inspector. Sharon Schnebly **MOVED** to adopt the Volk-Hendrickson Short Plat as presented and authorize the mayor and building inspector to sign the necessary documents. Larry Hunt seconded the motion and the motion carried unanimously.

**Building Permit:** Mark Young reported he would have figures together for the next meeting. He thought basically the town could be stirring up a hornet's nest. The town's current rates are equivalent with the

county, Pullman and others, except for the first 500 dollars. He said maybe the town is going about this the wrong way. The purpose of a building permit is to encourage people to improve their properties. He liked what St. John had done with their fees – two simple lines. Projects between \$1,000 and \$25,000 are a \$100 and over \$25,000 has another rate. Raising the rates could encourage people not to come and get permits. Mark noted he was for less government and restrictions.

**Fire Department Joint Fire Board Appointments:** Mayor Pfaff asked if Larry Hunt was willing to join the other two council members on the board. Larry said he would be willing to accept the appointment but first wanted to make sure there was no possible conflict with his son being the fire chief. Council did not have any concern with this. Larry would contact the fire commissioners to get their opinion and report back.

**FINANCIAL:**

1. **Approval of Checks and Spoiled/Voiced Check Register:** Daymon Marple **MOVED** to approve the Spoiled/Voiced Check Register and the following bills presented to council for approval. Mark Young seconded the motion and the motion carried unanimously.

**2012**

Check Register #10787-10788	Spoiled \$0
Check Register #10789	Claims: \$7.28
Check Reissued #10743 reissued with Check #10796	Payroll: \$0 (Previously Approved 12/5/12)

**2013**

Check Register #10790-10795 plus EFTPS	Payroll: \$ 7,741.11
Check Register #10797-10804	Claims: \$32,236.91

Annie Pillers noted that check number 10709 was not voided and reissued as it was found the next day. She further noted the insurance premium bill breakout was according to property values by departments and liability risk by departments. The BIAS maintenance fee bill breakout was according to utility departments billing and the mayor's payroll breakout. Council was agreeable.

**ADJOURNMENT:** Larry Hunt **MOVED** to adjourn the meeting at 7:22 pm. Mark Young seconded the motion and the motion carried unanimously.

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**Jarrod Pfaff, Mayor**

**ATTEST:** \_\_\_\_\_  
**Annie Pillers, Clerk/Treasurer**